

BUBBENHALL PARISH COUNCIL

59, Meadow Road, Wolston, CV8 3HL

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TO: All Councillors, Bubbenhall Parish Council

Dear Councillor

You are hereby summoned to attend a meeting of Bubbenhall Parish Council at Bubbenhall Village Hall on 14th October 2025 at 7.30pm. Please forward any apologies for absence to me or the Chair.

A handwritten signature in blue ink, appearing to read 'Tracie Ball'.

Tracie Ball
Clerk and RFO
7th October 2025

Members of the public and press are welcome to attend.

AGENDA

61. **Apologies:** to receive apologies and approve reasons for absence.
62. **Public participation:** to adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chair. If members of the public wish to raise issues which are not on the agenda, they should notify the Clerk, 5 working days prior to the meeting. Members of the public may not take part in the Parish Council meeting itself.
63. **Declarations of interest**
 - 63.1 To declare any personal interests or prejudicial interests in items on the Agenda and their nature.
 - 63.2 To receive, consider and approve any requests for dispensation relating to Agenda items.
64. **Minutes of previous meeting:** To approve the minutes as circulated.
 - 64.1 9th September 2025
65. **Information items:** to consider and discuss items for information and comment if appropriate:
 - 65.1 County Councillor report
 - 65.2 District Councillors report
 - 65.3 Local Government Reorganisation in Warwickshire update
66. **Progress reports/information from working groups and committees,** items of update for Parish Council – to consider/decide matters relating to each as required.
 - 66.1 Emergency, and village defibrillators
 - 66.1.1 Consideration and approval concerning the Annual services of the Village AED Cabinets
 - 66.2 Warm Spaces – Cosy Café update
 - 66.3 Village Hall
 - 66.4 Field and play area.
 - 66.4.1 Swing update
 - 66.4.2 Report regarding state of picnic tables in play area
 - 66.4.3 Consider signage and/or a fence around the play area
 - 66.4.4 Adult Football team update
 - 66.4.5 RoSPA- SaferPlay Application Update.
 - 66.5 Village Green.
 - 66.5.1 To discuss the Risk assessment and water sampling required for the drinking water and consider any associated costs.
 - 66.5.2 Consider and approve the replacement of decorative lights on the village green
 - 66.6 Highways and footpaths
 - 66.7 Publicity & Communications.
 - 66.8 Gateway Liaison
 - 66.9 Country Park Liaison.
 - 66.9.1 To consider the Parish Council's position regarding the current proposals for the footbridge

- 66.10 Landfill/Quarry Liaison
- 66.11 Crime Prevention and Police

67. Planning applications and other statutory and non-statutory consultations:

- 67.1 Update on SWLP Preferred Options Consultation
- 67.2 West Midlands investment zone, update
- 67.3 To receive information on planning applications and decide any actions as appropriate.
 - 67.3.1 W/25/1312/TCA 2 The Old Rectory, Ryton Road, Bubbenhall, - T1 x Old Cedar (rear garden) - Remove hanging failed limb & prune tear to branch collar. Prune over extended south facing limb back by 4m & weight reduce remaining south facing canopy. Prune lower east facing over extended limb back by 3m. Weight reduce north westerly limb hanging over neighbour's rear garden back by 3m. Remove dead wood from crown.
 - T2 x Beech (rear garden) - Section dismantle dead Beech, in rhs tree line, to ground level

68. Finance

- 68.1 To approve accounts for payment.
- 68.2 To confirm payment of Clerk's and Councillors Expenses.
- 68.3 Finance update for approval, to include bank reconciliation.
- 68.4 To note payments received.
- 68.5 To consider any grant applications and make appropriate decision.
- 68.6 On-line banking update and consider the continued use of Lloyds Bank as the Parish Council's bankers
- 68.7 To note the Joint Council for Local Government Services (NJC) has come to an agreement on the 25/26 pay award, applicable from 1st April 2025 to 31st March 2026

69. Matters relating to the parish from Councillors and Clerk – to consider/decide matters relating to each as required.

- 69.1 Any other matters arising.

70. Future Agenda Items – Councillors are asked to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

71. Parish Council Communications (information for sharing) - To receive suggestions for items for the Village website, Parish Council Facebook Page, and Bubbenhall E-news.

72. Date of Next Meetings – To confirm Tuesday 11th November 2025 for the for the next ordinary meeting of the Parish Council at the Village Hall at 7:30pm.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Parish noticeboard **three** clear days before the meeting is held.

73. Confidential matters: to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

Exclusion of Press and Public

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.